

Fort Hays State University Commencement 2010
Information for Degree Candidates, Faculty and Parents
May 15, 2010
10:00 a.m.
Paul B. Gross Memorial Coliseum

Thursday, April 29

11:30 a.m. - 3:30 p.m. GRAD FEST 2010 Sunset Lounge-Memorial Union. All graduates are invited to join us for a Commencement Celebration! Enjoy food and fun while picking up your cap, gown, hood, and tassel. Don't forget to register for FREE PRIZES. **Name cards with line of march distribution will be available for pick up on May 13, 14, and 15 according to the schedule listed below.**

Thursday, May 13

10 a.m. - 3:00 p.m. Cap, gown, hood, tassel, and name card with line of march distribution in the Memorial Union. Table located next to the University Bookstore.

Friday, May 14

8:30 a.m. - 11 a.m. Cap, gown, hood, tassel, and name card with line of march distribution in the Memorial Union. Table located next to the University Bookstore.

11:30 a.m. GRADUATE & FACULTY LUNCHEON for all degree candidates, faculty and guests in Fort Hays Ballroom, Memorial Union. (No academic gowns.) Tickets required. Contact the Alumni Association at (785) 628-4430 or 1-888-351-3591.

12 p.m. - 4 p.m. Cap, gown, hood, tassel and name card with line of march distribution in Gross Memorial Coliseum, Gate 1.

1:45 p.m. REHEARSAL FOR COMMENCEMENT Degree candidates assemble inside Cunningham Hall for Commencement processional rehearsal and final instructions. (No academic gowns.)

Saturday, May 15

7 a.m. Doors open at Beach/Schmidt Performing Arts Center for Graduate School Hooding Ceremony.

8 a.m. – 9 a.m. GRADUATE SCHOOL HOODING CEREMONY Beach/Schmidt Performing Arts Center. All Master's and EDS students desiring to be hooded must attend this ceremony. Master's and EDS students will not be hooded during the commencement at 10 a.m. in the Coliseum. Note that this ceremony does not represent official conferral of graduate degrees. Master's and EDS students are required to attend Commencement at the conclusion of this ceremony. Transportation will be provided to the Coliseum at the conclusion of the ceremony.

8 a.m. - 9:45 a.m. Cap, gown, hood, tassel and name card with line of march distribution in Gross Memorial Coliseum, Gate 1.

9:15 a.m. Degree candidates assemble inside Cunningham Hall. *Please be punctual.*

9:30 a.m. Faculty assembles inside Cunningham Hall. Faculty will precede the candidates in the line of march.

10 a.m. COMMENCEMENT Paul B. Gross Memorial Coliseum. Gates open at 8:30 a.m.

12 p.m. After Commencement, graduates will have the opportunity to meet with professors and instructors in the "Victor E. Lounge" (inside track area of Gate 3). This would be a great time for sharing experiences, memories, and take pictures. Beverages will be provided.

There is no admission charge for Commencement.

Master's Degree and Education Specialist Degree Candidates

Candidates wear hoods during the Commencement ceremony. Each Master's and EDS degree candidate will receive his/her diploma cover from the graduate dean and congratulations from the university president, but will not be hooded at this event. Note that this is a change from past ceremonial tradition. Graduate students desiring to be hooded by the graduate dean must attend the 8 a.m. Graduate School Hooding Ceremony in Beach/Schmidt Performing Arts Center.

Associate and Baccalaureate Degree Candidates

Undergraduate degree candidates walk across the stage alphabetically by department within each degree group and college. After the name is announced, the candidate receives diploma cover and congratulations from the university president.

Regalia Information

Degree candidates will obtain cap, gown, tassel, and graduate hood, and name card with line of march in the Meadowlark Room in the Memorial Union, Thursday, May 13, 10 a.m. to 3 p.m.; Friday, May 14, 8:30 a.m. to 11 a.m.; or Gross Memorial Union, Gate 1, Friday, May 14, 12 p.m. to 4 p.m.; and Saturday, May 15, 8 a.m. to 9:45 a.m.

The faculty "Line of March" will be sent to the faculty from the Office of the Provost.

Academic Dress

Place cap on the head squarely. In addition to appropriate attire, women are requested to wear dark dress shoes and men wear white shirts and dark shoes. Associate and Baccalaureate degree candidates wear tassel on the right side of the cap; change tassel to left side when degree is conferred. Candidates for master's and education specialist's degrees are entitled to wear the tassel on the left side of the cap.

Commencement Attendance

All July 2009 graduates who did not participate in the 2009 ceremony are eligible to participate in 2010, as well as all December 2009 graduates, May 2010 candidates and those July 2010 candidates who have filed an Intent to Graduate form. We urge all those eligible to participate.

Names and Honors in Commencement Program

All July 2009 and December 2009 graduates and May 2010 candidates will be listed in the Commencement program, with honors noted where appropriate. There is no honors distinction for graduate students. Student's names and honors will be read at Commencement from the name card, which will be issued at cap and gown distribution. Names of July 2010 candidates will not be printed in the program until Commencement 2011, but names will be read as candidates cross the stage. The listing of honors in the program is not a guarantee of receiving honors. The official honor awarded will be noted on the student's diploma and transcript. Students who do not wish to have their names included in the Commencement program should inform Dr. Tisa Mason, Vice President for Student Affairs, Sheridan Hall 208, in writing, no later than Friday, April 2, 2010.

Commencement Photos

Photographers from Chappell Graduation Images, Fairfield, IA, will take individual pictures as each graduate crosses the stage and at the stage exit ramp. Proofs and forms for ordering will be mailed by Chappell Graduation Images to each candidate after Commencement. Please allow up to 5 business days for mailing. There is no obligation to purchase pictures. Individuals who wish to take personal pictures may do so from an area designated on either side of the stage.

It is requested that individuals refrain from taking pictures in front of the stage and on the arena floor aisles where candidates are seated as this disrupts the flow of traffic for the candidates in the Commencement ceremony.

Commencement Viewing Options

Paul B. Gross Memorial Coliseum – Commencement is viewed live in Paul B. Gross Memorial Coliseum. Seating is available on the bleachers and in the balcony area. All seats in the coliseum are filled by about 9 a.m. *Please arrive early.*

Beach/Schmidt Performing Arts Center in Sheridan Hall – Commencement is viewed on a large screen in air-conditioned Sheridan Hall.

TV broadcast – Commencement will be broadcast live to campus residence halls and over two area cable TV systems. Eagle Broadcasting will carry the live telecast on KFHS-TV, Channel 67, in Hays, Russell, Ellis, and WaKeeney. In addition, Rural Telephone will carry the live broadcast of Commencement to more than 40 communities in Northwest Kansas. Residents in communities served by Rural Telephone should check their local listings for the channel in their community.

Internet – Commencement will be broadcast live on the Internet. Those who wish to view Commencement on a computer should download Windows Media Player prior to May 15. For the Internet option, use Windows or Mac OS X v. 10.3.9. The address for the Internet broadcast is <http://www.fhsu.edu/commencement/>.

Seating

Faculty will be seated with the candidates at the end of each row on the arena floor of Gross Memorial Coliseum. Persons other than degree candidates attending Commencement are asked to enter the Coliseum through Gates 1, 2, 3 or 4 – not through Cunningham Hall. Relatives and friends choosing to view Commencement in the Coliseum will be seated on the bleachers and in the balcony. The university requests that the audience not reserve large sections of seats in the bleacher and balcony areas.

Seating arrangements for the disabled have been made in the bleacher area on either side in front of the stage. There are no reservations for this area. One person, if necessary, will be allowed to accompany an individual in this seating area. There is not sufficient space in this area for entire families. The most convenient entrances are Gates 2 and 3. An interpreter for people who are deaf or hard of hearing will be near Section C in the bleacher area. Limited seating within close proximity will be available.

Automobile Parking

Please leave early to allow sufficient arrival time. Traffic is extremely heavy in the Gross Memorial Coliseum area for Commencement. The Coliseum parking lot is normally full before 9:00 a.m.

Shuttle bus service for those who park on campus will be provided to and from Gross Memorial Coliseum. In the event of rain, please park on campus. For those choosing to view Commencement in Beach/Schmidt Performing Arts Center, parking is available on campus near Sheridan Hall.

Drivers may let off passengers with disabilities at Gates 2 and 3. Access vans are available to transport passengers with disabilities who park on campus to and from Gross Memorial Coliseum and Sheridan

Hall. After the event, vehicles leaving the parking lot at the north exit will be directed north. Those exiting south will be directed south.

Courtesy Statement

The university expects courtesy to be extended to all candidates crossing the stage. Therefore, please do not shout or applaud to an individual candidate. An appropriate time will be announced for applause. Noisemakers or air horns are not allowed. Candidates are required to participate in the entire ceremony. ***The audience is asked to refrain from moving around and leaving to ensure all graduates are provided appropriate courtesy.***

Motel Accommodations

If you have out-of-town guests who need a listing of motel accommodations, please contact the Hays Convention & Visitors Bureau at (785)-628-8202; from outside the Hays area call 1-(800)-569-4505 or go to <http://www.haysusa.net>.

Flowers

Show your graduate how much they mean to you with flowers! Roses will be available for the graduates. Prices range from \$10-\$30 and will be available on the first level of Gross Memorial Coliseum.

Alumni Association Membership

The FHSU Alumni Association extends congratulations and best wishes to the Class of 2010! All graduates receive a **FREE six-month membership** in the FHSU Alumni Association. After this time, you will be given the opportunity to purchase a membership. Enjoy the many **membership** benefits provided to you compliments of the **FHSU Alumni Association**.

Commencement Announcements

The Alumni Association provides the official university announcements. Instructions for ordering announcements were mailed to all degree candidates in December and January. Graduates who missed the ordering deadline may still purchase personalized or traditional announcements up to and even after graduation.

To order online, go to <http://www.CBGrad.com> or call toll free at 1-(800)-433-0296. If you have any questions, contact the Alumni Association at 1-(888)-351-3591.

Graduate and Faculty Luncheon

Join your classmates, professors and friends for the annual Graduate and Faculty Brunch dedicated to recognizing and honoring all graduates and nominees for the Torch, Pilot, and Navigator awards. The 2010 Award recipients are announced at this event. Each graduate will receive one complimentary ticket to the Friday brunch in the Fort Hays Ballroom by registering online at <http://goforthaysstate.com/gradluncheon>. Reservations for guest(s) may be made at \$13.50 each on a first-come, first-served basis. Graduates who do not make reservations by the deadline will be admitted to the brunch **ONLY** on the basis of cancelled reservations and should contact the Alumni Office at 785-(628)-4430 or toll free at 1-(888)-351-3591. All tickets will be available at the registration table the day of the event.

Grad Fest 2010

Grad Fest is co-sponsored by the FHSU Alumni Association and University Bookstore. Graduating seniors, Master's degree and Education Specialist degree candidates and their guests are invited to Grad Fest 2010, a celebration to say "farewell" to life as a student and "hello" to life as a FHSU Alum. Sign up for prizes, pick up your regalia, and find information on everything you need to successfully navigate the graduation process.